

# **BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.**

## **ANNUAL REPORT**

**AS AT  
31 DECEMBER 2005**

Whites Hill Reserve, Boundary Road, Camp Hill Qld 4152  
PO Box 1167 Carindale Qld 4152

Email: [info@bmta.com.au](mailto:info@bmta.com.au) Website: [www.bmta.com.au](http://www.bmta.com.au)

Ph: (07) 3397 5133 Fax: (07) 3397 5944 Wet Weather No.: 1300 650 160

## **BMTA PRESIDENT'S REPORT 2005**

What a great 2005 BMTA has just finished.

The Association targeted a number of Areas for improvement and resulted in the following:

- Early in 2005 we appointed a new Manager, Bookkeeper/Admin Assistant and Competition Administrator to join our full time Groundsman.
- Team numbers have increased with Summer 05/06 welcoming 132 junior teams and 256 social teams – the highest team numbers in BMTA history, with full capacity reached before nominations closed and unfortunately numerous teams were turned away. BMTA were required to use 2 cricket fields for social and 2 cricket and 3 soccer fields for junior competitions
- Better utilisation of the website (approximately 85% increase in hits on the website) email, and greater use of the wet weather line has resulted in a dramatic reduction in the workload in the office.
- There was a move from paper-based/phone communication with our members to an electronic based system, e.g. the information night was replaced with more effective electronic communication.
- A saving in time and money on printing, postage and wages by putting the information booklet and nomination forms on our website for members to download. This has been an enormous success with 98% of nominations coming in from members using this method. Streamlined information through the information booklet which now includes rules and procedures, and competition information.
- Rules and procedures were brought back in line with those of TFA.
- Referee numbers have increased from 9 referees per night at the start of the year doing every timeslot, to 20+ referees per night with approximately 200 referees now on the database servicing all five competition nights and special events. This is largely due to Matt Hall's persistence with courses (increased from one course per year to four courses held in 2005) and promotion to schools, universities, TAFES, BMTA teams and the general public (flyers included with draw mailouts/newspaper advertising).
- Employed Queensland Referee Management Team as referee coordinator for 2005 SEQTL season.
- A number of grants were received, including a minor facilities grant to upgrade the lighting (\$14573), a Club Development grant for referees (\$4000) and a Trainee grant for school based administration trainee (\$3025).
- The canteen upgrade has been a success despite initial problems with the outsourced caterer who was unable to fulfill his obligations. BMTA effectively regained control in January 2006.
- Special events included: the Institute of Chartered Accountant's day, the BLF charity day which raised over \$60,000 for charity, the Australian University Games which was

described as the best touch venue compared to past venues, the largest ever All Schools Championship (198 teams) and the First Contact carnival (described by organisers as by far their best ever event) with team numbers up (110).

- Office systems, policies and procedures were assessed and changes implemented.
- Reviewed all suppliers to ensure best possible prices/services were utilised.
- Receivables were addressed and bought back into line.
- Changed the payment systems for employees, suppliers and referees from a paper based system to an electronic system
- Accounting systems were assessed and changed to supply accurate and up-to-date financial information with a flow on affect of savings of accounting fees.
- A team environment has been created amongst staff where team members genuinely support each other and work towards the promotion of the best interests of BMTA.
- Consistency and accountability for all staff, including casual night administrators. All staff are now trained and supported with complete position descriptions.
- Loss prevention analysis was undertaken with insurance broker to ensure sufficient insurance.
- Strategic decision to be more transparent with clearly communicated rules and procedures and a less arbitrary allotment of resources and information.
- BMTA/BMTRA initiative to enforce stricter uniform and footwear policies resulting in a more professional appearance to the organisation and reduce the damage to our fields, and reduce risk of injury to players.
- Revenue was increased from \$589,407 to \$682,216 (+\$92,809).
- Attention was directed to the junior and elite competitions, as both ran at a loss in 2005. Recommended fee increases (which would have avoided at least the junior losses) were rejected by the committee for 2005, however, a fee increase is under review for Summer 2006.
- Fantastic result for Mustangs – won 6 of 8 divisions at Junior State Cup. BMTA subsidised JSC fee for 2005.
- Conducted market research on junior competition to identify strengths and weaknesses in current competition, which gave valuable insight into direction of future competition structure for 2006 and beyond.
- BMTA were the first affiliate to sign on to the TFA unitary model.
- Employed marketing company to value BMTA's sponsorship assets and property and tailer a specific sponsorship proposal with will produce dividends in 2006.

I think you would agree it has been a very busy 12 months and the challenges for 2006 are to continue the great work completed in 2005.

It would be remiss of me, on behalf of the Committee and all the members not to thank the **Staff**, Matt Hall who has completed 1 year of massive change whilst still learning a new job, Elena Power who has taken to her new position with passion and dedication, Ryan Jenkinson who bears the brunt of most discussions on draws, times, changes and disputes (and still smiles) and last but not least Reg Barr, (what do you say about this stalwart of BMTA) ensuring we have the best facilities for Touch in Australia.

I would also like to thank the **Committee** for the many voluntary hours they all put in with no expectation of payment, thanks or gratitude for the work they put in during the year which without we would not have the wonderful facilities we enjoy.

Last but not least thanks to all the **Players** who are our lifeblood  
**Great Work Team!**

The challenges for the 2006 Committee are many and include:

- More Fields
- More Venues
- More Referees (Yeronga TAFE in 2006 to introduce touch specific referee and coaching course with the practical element performed at BMTA).
- More car parking
- Better Services to our players
- Gaining and maintaining new sponsors
- Maintaining costs
- Growing SEQTL
- Growing Juniors
- Growing an over age Comp
- Growing the Special Events Calendar
- Continuing the successful achievements of 2005
- Plus many more that are on the drawing board

I wish the incoming Committee every success.

Thanks for a great 2005 and I look forward to fantastic 2006.

**John Clark**  
**Acting President**

## **COMPETITION DIRECTOR'S REPORT 2005**

BMTA conducted competitions at two venues this year – Social, Junior and Elite competitions at Whites Hill Reserve and Junior competitions at Everton Park State High School. To accommodate a record number of teams for both the Winter and Summer seasons, the Cricket fields (and Soccer fields for Juniors) at Whites Hill were utilised as well as the main fields. The Cricket fields are now being maintained by BMTA's groundsman, and are therefore at a much better standard than has been the case in the past.

The 2005 Winter season saw 224 Social, 45 Elite and 65 Junior teams competing in our regular weeknight competitions. The 2005/2006 Summer season saw 256 Social teams and 132 Junior teams competing in our regular weeknight competitions. With increased interest in Tuesday and Thursday nights we used two of the cricket fields on these nights and 3 fields on the Soccer grounds to accommodate the huge influx of Junior teams for the summer season.

While the quality and performance of BMTA's senior referees was maintained during the year, the lack of lower grade referees was addressed as a major issue. Steps undertaken in the main by Matt Hall have seen referee numbers climb on every night of competition, and in total has given BMTA a referee database of over 200 referees.

Player discipline in the competition was generally good throughout the year, however a small number of incidents suggest that efforts need to be made to ensure that this high standard is maintained. In 2006, teams will be asked to try and include a qualified referee which should assist in lifting the standards of player behaviour.

South East Queensland Touch League continued the existing Friday night competition tradition of being a success again this year in terms of the standard of competition. Standards in the Open Divisions were outstanding, and the strength of the lower division competition indicates that player development within the competition is moving from strength to strength. This season saw both the Men's and Women's Open divisions played between 6 teams, as well as strong competition in Division 2. Overall standings saw Uni Rebels winning the SEQTL Club Championship.

A big thank you must go to Ryan Jenkinson for his outstanding work over the past year. As Competition Administrator, Ryan must organise all the draws and re-grades while trying to take into account requests from all our teams. His efforts are appreciated. In particular, Ryan was congratulated by the organisers of 2005's First Contact carnival for his draw for the best carnival in the history of the event.

The success of the BMTA competitions is a testament to the support of the BMTA committee, our outstanding referees, the quality of our fields and the touch community in general.

**Wayne Grant**  
**Director of Competitions**

## **JUNIOR DIRECTOR'S REPORT**

### **2005**

During 2005, BMTA experienced record numbers of junior teams being registered in the summer competition with the number reaching 132 whilst in winter it was 65. This gives an average of about 99 teams per competition. History has repeated with again female junior teams continuing to dominate the winter competition, however during the summer competition there are a larger number of junior male teams than junior female teams.

Due to the record number of teams and the popularity of the summer Thursday night competition, capacity was pushed beyond the limit. Strategic issues identified included parking, field allocation, referee shortages and rained out games.

BMTA has continued to improve its junior competition and has again taken on challenges such as the All Schools competition. BMTA is also addressing the way to integrate the junior players into the senior ranks and will be looking at possibly introducing an underage division into the SEQTL. There is also the continued need for more involvement from senior players and some of the A grade clubs with the juniors.

In terms of the junior representative program, the BMTA Mustangs achieved the best results to date at the Queensland Junior State Cup. BMTA obtained the best overall affiliate in terms of results in all of the respective divisions. BMTA won the U11G, U13B, U13G, U15B, U15G and U17B finals convincingly with the U17G also making a finals appearance. BMTA also dominated the other junior carnivals and in particular became the first affiliate to win the Junior Sharks Cup winning multiple divisions in that competition. Overall, the BMTA Mustangs maintained its good record with its achievements in these elite junior competitions.

Finally, I am hopeful that the BMTA junior competition will not lose focus and continues to provide a positive experience for its customers. In doing so, BMTA must balance sensitivity with its clients and promotion of its junior competition to remain successful.

**Mark A Ruggeri**  
**Director of Juniors**

# BRISBANE METROPOLITAN TOUCH ASSOCIATION

## S.E.Q.T.L. RESULTS WINTER 05

Mens Open	Crushers (3)	def	Uni Rebels (2)
Mens Div 2	Crushers (6)	def	Griffith Sharks (6)
Mens Div 3/4	Uni Rebels (9)	def	Griffith Sharks (3)
Womens Open	Uni Rebels (4)	def	Griffith Sharks (1)
Womens Div 2	Griffith Sharks (3)	def	Readymix Caboolture 1 (2)
Womens Div 3	Tigers (4)	def	AHS Broncos (0)
Womens Div 4	MFS Knights (5)	def	CCU (4)

## JUNIOR RESULTS AUTUMN 05

Boys 11	Tigers (6)	def	Chalkees Red (5)
Boys 13	Chalkees Comets (7)	def	Chalkees Cyclones (2)
Girls 11	Cheeky Monkeys (9)	def	Tigers Black 11G (0)
Girls 13A	Chalkees Red (5)	def	Chalkees Challengers (0)
Girls 13B	Chalkees Chicks (4)	def	Uni Rebels G13 (0)
Girls 13C	AHS Warriors U13 (4)	def	Tigers Gold (0)
Girls 15A	AHS Broncos (4)	def	Chalkees (3)
Girls 15B	AHS Raiders (7)	def	Tigers (0)
Girls 15C	Uni Rebels (1)	def	AHS Storm (0)
Girls 17A	Chalkees (5)	def	2indidge (4)
Girls 17B	Chalkees Angels (2)	def	F.T.C (1)
Junior Mixed	Chalkees Dodgers (5)	def	Chalkees Cav Road (0)

## JUNIOR RESULTS SPRING 05

Boys 9A	Gladiators (10)	def	Wilkos Warriors (2)
Boys 9B	SRU Magpies Black (7)	def	All Blacks (1)
Boys 11A	SRU Crazy Crows (7)	def	Chalkees Challengers (5)
Boys 11B	Villa's Gorillas (4)	def	Tigers Black (3)
Boys 13A	Chalkees Comets (8)	def	SRU Magpies White (3)
Boys 13B	Dragons & Demons (5)	def	Chuppa Chupps (1)
Boys 13C	Redbacks (6)	def	Wasps (5)
Boys 15A	Chalkees Mavericks (5)	def	The Boyz (4)
Boys 15B	SRU Magpies (5)	def	The Imports (4)
Boys 15C	Zebras (11)	def	The Roos (2)
Boys 17	Chalkees Black (6)	def	Chalkees East (4)
Girls 11A	Tigers Gold (3)	def	Chalkees Bratz (2)
Girls 11B	JPC (7)	def	Moreton Bay (1)
Girls 13A	Chalkees Green Machine (4)	def	Cheeky Monkeys (1)
Girls 13B	We're BAC (2)	def	Untouchables (1)
Girls 13C	St Anthony's Devils (2)	def	Loreto Aqua (0)
Girls 15A	Chalkees (7)	def	Chalkees Red (0)
Girls 15B	JPC Chicks (2)	def	AHS Raiders (0)
Girls 15C	AHS Lightning (3)	def	AHS Storm (2)
Girls 17A	Chalkees	def	2indidge
Girls 17B	Chalkees (5)	def	Loreto Orange (0)

# BRISBANE METROPOLITAN TOUCH ASSOCIATION

## SOCIAL RESULTS WINTER 05

### MONDAY

Mens Social 1	Whippets (2)	def	Cobra Kai's (1)
Mens Social 2A	Renegades (7)	def	Pill Freaks (4)
Mens Social 2B	Still Motivating (8)	def	Team Blitz (6)
Mixed C	JPC (4)	def	Team Yeti (3)
Mixed D	Picasso Brothers (8)	def	Wilder (4)
Mixed E	Busdrivers (3)	def	Wannabees (2)
Mixed F	Pingettes (12)	def	XXXX (3)
Mixed F2	The Willow (5)	def	Puddles (3)
Mixed G	Sea Eagles (10)	def	Touchables (5)
Mixed G2	Shenanigans (10)	def	Team Tangles (1)
Mixed H	Warriors (4)	def	The Lazy Susans (3)
Mixed I	Noble Savages (4)	def	MC's (2)
Mixed I2	Breakaways (4)	def	Overachieving Underperformers (3)

### TUESDAY

Mens E	Pingers (6)	def	Kool Kats (2)
Mens F	Carlton Mids (8)	def	Hollywood Knights (3)
Mens G	Rhinos (6)	def	Voodoo Chile (5)
Mens G2	The Jokers (7)	def	Jamaican Runners (6)
Mens H	Desperate Housewives (3)	def	Orchy Bandits (2)
Mens H2	Energex Minatours (4)	def	Lumberjacks (3)
Mens I	Chillfactor (8)	def	Dead Rock Stars (3)
Mens I2	Club Cordelia (7)	def	Tigers (1)
Mixed J	Ref's Pets (4)	def	Easy Lays (1)
Mixed K	Young Bucks (5)	def	That's Tops (4)
Mixed L	Dad's Army (3)	def	Abuzz Lightyear (2)
Mixed M	George Maxwell (5)	def	9 in a Row (0)
Mixed M2	N.F.R. (3)	def	Steven Bradbury's (1)

### WEDNESDAY

Mens J	CCU Falcons (5)	def	Electrics (0)
Mens K	The Jason Martins (3)	def	The Bytors (2)
Mens L	Yimbun Yaks (6)	def	Pist 'n' Broke (5)
Mens M	Nuffies (5)	def	Forstaff (2)
Mens N	Tape Masters (7)	def	NETO (3)
Mens O	X-Men (5)	def	The Vipers (4)
Mixed 1	All In (8)	def	The Bodyguards (5)
Mixed 2	Pretty to Watch (7)	def	Fruitex Blues (6)
Mixed 3	Millkraft Marine (6)	def	Speculators (4)
Womens Social	Past it (1)	def	Pink Ladies (0)

# BRISBANE METROPOLITAN TOUCH ASSOCIATION

## SOCIAL RESULTS SUMMER 05/06

### MONDAY

Mens Social 1	Crouching Tigers (3)	def	Machinery in Motion (2)
Mens Social 2	Chipteef (3)	def	New Jacks (2)
Mixed C	Team Yeti (8)	def	Kooga Kartel (2)
Mixed D	Sea Eagles (8)	def	Allsorts (3)
Mixed E	Outta Touch (5)	def	The Willow (4)
Mixed F	Shenanigans (7)	def	Knights of Pimmsenbeer (5)
Mixed G	The Mercks (5)	def	Cheetahs (4)
Mixed H	European on The Field (8)	def	Kilkennies (5)
Mixed I	Bojangles (5)	def	Cruisers (1)
Mixed Open	Dodgers (4)	def	Griffith Sharks (2)

### TUESDAY

Mens E	Kool Kats (2)	def	Carlton Mids (1)
Mens F	Bandits (5)	def	Tag On's (1)
Mens G	League Legends (5)	def	Lingus United (4)
Mens H	The Jokers (3)	def	Gropers (2)
Mens I	HSBC (4)	def	NFR Dragons (3)
Mixed J	Suzuki Marine (3)	def	Ref's Pets (2)
Mixed K	Tribe (4)	def	White Stripes (3)
Mixed L	George Maxwell (7)	def	Cougars (2)
Mixed M	JFK Mixed (4)	def	Piri Piris (3)
Mixed N	Trippers (5)	def	FKP Allstars (4)

### WEDNESDAY

Mens J	All Blokes (3)	def	Pist'n Broke (1)
Mens K	Hawks (2)	def	Team Hoff (1)
Mens L	Enuamanu Atui Warriors (3)	def	Moose Knuckles (1)
Mens M	B O Q (6)	def	Beans (5)
Mens Open	Crushers (9)	def	Adrenalin (3)
Mixed 1	Afternoon Delights (8)	def	Pretty to Watch (4)
Mixed 2	Try Nations (5)	def	Max's Mixes (4)
Mixed 3	Fruitex Blues (6)	def	Stelios Papas Salons (5)
Mixed 4	C'Mon Touch It (4)	def	Drop Bears (3)
Womens Open	Panthaz (5)	def	ORSM (2)
Womens Social	Wonder Women (6)	def	Touch This (3)

# FACILITIES REPORT

## 2005

In the past twelve months, our touch facility at Whites Hill has provided a first class touch venue for an increased number of players and spectators. On fixture nights, all fields have been used to the maximum, and a record number of schools and representative teams have been accommodated mid-week and on weekends.

In August 2005, BMTA signed a sublease with the Eastern Districts Junior Cricket Club that will formalise and cement our use of the cricket fields for touch fixtures. Although the cricket fields are not in good condition at the moment, in the near future the Brisbane City Council will be upgrading them. Our association with the cricket club will enable BMTA to increase team numbers in future and bring financial advantages. Recently, the cricket club obtained a Brisbane City Council grant to install an additional six lights on the fields.

Highlights of past year –

- Car park extension adjacent to Field 3.
- Approval by Department of Sport and Recreation of Minor Facilities Grant to upgrade BMTA field lighting, to be completed in March 2006. BMTA wishes to acknowledge the support of the Department of Sport and Recreation and Brisbane City Council in providing grant funding for our field lights.



### Canteen Facilities

BMTA upgraded its canteen facilities by installing a deep fry and grill, a bain marie and an additional refrigeration unit.

### Sprinkler System

The sprinkler system, which was initially installed in the early 1990s, created a few problems and required a bit of an overhaul, but it appears to be back in good working order.

### Surface Drain between Fields 1 and 2

Unfortunately, the surface drain between fields 1 and 2 has been in poor condition for the past six months. The delay in fixing it is because BMTA is attempting to have Brisbane City Council rectify the problem that was created when the reconstruction work on the fields was carried out in 2003. Recent developments have given us hope that the matter will be finalised in the near future.

### Substitution Boxes

The record amount of people traffic on the fields has caused the turf on some of the substitution boxes to wear away completely. As this will be an ongoing problem, I will be investigating whether some type of permanent sub box can be installed. As the safety issue is paramount, it might take some time to come up with the best design. In the meantime, the sub boxes will be returfed.

**Reg Barr**  
**Groundsman**

## **TREASURER'S REPORT 2005**

2005 was another very sound year for BMTA in terms of its financial position. A number of factors have influenced the shown profit of \$47,859 for this financial year.

Gross income continues to increase, and this year is up by approximately 15%. This was achieved through full capacity being reached for the Spring/Summer 05/06 season with a number of teams unfortunately being turned away for both the junior and social competitions. Fees for juniors remained the same as for 2004, with social teams pricing rising \$15 for summer 05/06 and SEQTL pricing rising to \$1150 for winter 2005.

The employment of new staff in the roles of General Manager, Competition Administrator and part-time Finance Administrator meant improved management in all areas of the Association, and especially in the financial area. I must point out that without the help of the Finance Administrator, Elena Power and the manager, Matt Hall my role as Treasurer would have been much more difficult for the year. Elena's attention to forecasting, cost-cutting measures, stock control, collection of fees, control over payments, reporting for the committee and also other areas of administration has been invaluable.

An accounting principle which was established many years ago (that all direct expenses relating to a season are taken up in the year the season started) was found to have not been applied in the accounts for the last few years. It was found that \$30,000 in expenses was not accrued in 2004 and as a result has been expensed against this year's income, resulting in a much lower book result for 2005.

This year's accounts do not show a payment to Brisbane City Touch Association for regional affiliation fees of \$26,000. Brisbane City decided not to charge affiliation fees for the whole of 2005 due to the change to the unitary model by Touch Football Australia and the consequences of that change at a regional level.

The Bar and Food trading statement shows an increased benefit to the Association in leasing the canteen facilities to an outside contractor for 7 months of the past year. This is expected to continue with BMTA resuming management of the canteen in 2006.

The Association's accumulated funds are once again positive. The financial health of BMTA continues to be understated due to the accounting policy that the cost of building, field, and lighting and irrigation works cannot be capitalised, as the land we use is owned by and leased from the Brisbane City Council.

For the future the Association needs to continue to build up reserves to provide a sound base for expansion of our current facilities, which are currently stretched to their limit and beyond, and also to provide for the ever increasing demand for high quality touch venues and competitions.

**Ross Bateson**  
**Treasurer**

**BRISBANE METROPOLITAN  
TOUCH ASSOCIATION INC  
ABN 39 414 343 528**

**AUDITED FINANCIAL REPORT**

**FOR THE YEAR ENDED  
31 DECEMBER 2005**

**BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.**

**Operating Statement**

**Bar & Food Trading**

**For year ended 31 December 2005**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>SALES</b>		
Regular competition	26,490.16	53,674.89
Canteen lease & stock	19,715.45	-
Special Events	1,351.63	23,331.99
	<u>47,557.24</u>	<u>77,006.88</u>
<b>PURCHASES</b>		
Hard Drinks	8,275.15	15,752.92
Soft Drinks	6,133.31	23,802.40
Food and Confectionery	3,705.86	12,470.07
Other	(319.81)	1,673.39
Less Increase in Stock	-	(433.55)
	<u>17,794.51</u>	<u>53,265.23</u>
<b>GROSS PROFIT</b>	<b><u>29,762.73</u></b>	<b><u>23,741.65</u></b>
<b>EXPENSES</b>		
Waste Removal	1,640.54	2,562.82
Gas	272.43	624.33
Hire Costs	-	2,829.64
Licence Fees	689.60	488.00
Wages	6,756.57	10,968.76
Other	35.00	7.31
	<u>9,394.14</u>	<u>17,480.86</u>
<b>NET PROFIT</b>	<b><u>20,368.59</u></b>	<b><u>6,260.79</u></b>

# **BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.**

## **Operating Statement For year ended 31 December 2005**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>INCOME</b>		
Competition Fees - Seniors	472,796.86	443,712.50
Competition Fees - Juniors	112,859.79	89,803.69
Special Events	47,728.98	27,589.19
Bar & Food - Net	20,368.59	6,260.79
Merchandising Net	(20.52)	7,478.81
Grants, Subsidies and Sponsorships	21,598.00	4,964.82
Bank Interest	5,401.48	3,729.02
Other	1,483.25	5,868.92
<b>TOTAL INCOME</b>	<b>682,216.43</b>	<b>589,407.74</b>
<b>EXPENSES</b>		
<b>ADMINISTRATION</b>		
Advertising	5,760.71	1,867.66
Amortisation of Leasehold Improvements	-	6,021.95
Audit Fees	4,500.00	6,000.00
Book-keeping	486.25	1,941.48
Bad and Doubtful Debts	1,993.65	3,460.58
Bad Debt Recovery	502.46	134.90
Legal fees	1,121.15	-
Fees & Licences	536.63	721.46
Bank Charges	7,477.44	8,421.42
Interest	1,333.27	2,577.85
Conferences	(8.15)	163.64
Office Equipment Maintenance	1,267.61	1,158.50
Office Supplies	3,398.86	1,237.51
Printing & Stationery	1,421.21	6,745.64
Postage & Courier	2,310.02	2,849.90
Office Equipment Lease/Rental	6,402.63	6,305.93
Communication (Phone/Fax/Internet)	12,701.76	7,838.07
Fax & Internet	-	1,016.72
Wages	116,134.87	125,130.03
Superannuation	12,159.14	9,693.72
Workers Comp. Insurance	1,175.07	1,301.33
Uniforms	591.35	983.97
Travel	2,226.81	1,205.71
Depreciation	31,918.29	10,723.33
Other	(93.14)	410.67
<b>Services</b>		
Electricity	13,471.61	10,779.50
Water Charges	9,348.90	7,262.04
Rates	922.45	717.92
<b>Clubhouse</b>		
Cleaning & supplies	9,531.48	10,706.95
Repairs & Maintenance	3,156.70	4,584.49
Security	390.00	1,450.69
Insurance	5,030.67	5,768.84
Pest Control	259.00	-
Equipment < \$300	936.16	-
<b>TOTAL ADMINISTRATION EXPENSES</b>	<b>258,364.86</b>	<b>249,182.40</b>

**BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.****Operating Statement  
For year ended 31 December 2005**

	<b>2005</b>	<b>2004</b>
	<b>\$</b>	<b>\$</b>
<b>GAMES</b>		
Admin Staff	14,878.72	-
Referees	149,286.54	97,468.00
Trophies & Prizes	21,350.03	19,917.15
Affiliation (BCTA, QTA, ATA)	73,774.25	91,261.00
Players & Sports Insurance	32,697.59	28,565.91
Refunds	1,704.54	615.46
State Cup - Juniors	-	5,656.01
Touch Balls	-	1,145.45
Less Stock at 31/12/04	-	(565.51)
T-Shirts	-	7,432.31
Staff & Player Amenities	1,250.60	382.71
Other	5,629.24	300.00
<b>TOTAL GAMES EXPENSES</b>	<b><u>300,571.51</u></b>	<b><u>252,178.49</u></b>
<b>FIELDS</b>		
Ground Staff Wages	39,081.88	-
Field Maintenance	20,418.17	18,525.32
Field Marking	2,220.45	1,970.45
Field Hire	1,690.91	3,709.92
Equipment Maintenance	1,785.71	2,695.74
Irrigation Maintenance	5,010.00	174.68
Equipment Insurance	1,023.71	-
BCC Lease	2,790.00	2,600.00
Equipment Rental	1,400.23	1,186.90
<b>TOTAL FIELDS EXPENSES</b>	<b><u>75,421.06</u></b>	<b><u>30,863.01</u></b>
<b>TOTAL EXPENSES</b>	<b><u>634,357.43</u></b>	<b><u>532,223.90</u></b>
<b>SURPLUS/(DEFICIT) FOR YEAR</b>	<b><u>47,859.00</u></b>	<b><u>57,183.84</u></b>

# BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.

## Statement of Financial Position As at 31 December 2005

	Note	2005 \$	2004 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Bank - "10 Account"		35,700.55	109,585.35
Bank - "90 Account"		195,286.43	12,087.58
Petty Cash/Float		500.00	300.00
Accounts Receivable		22,212.04	49,302.14
Provision for Doubtful Debts		(2,650.00)	(2,650.00)
Stock on Hand		2,272.65	5,128.84
Prepayments (Insurance)		4,999.30	5,109.27
Sundry Debtors - Water Fees		-	1,529.28
GST Paid		4,346.31	17,245.07
<b>Total Current Assets</b>		<u>262,667.28</u>	<u>197,637.53</u>
<b>Non Current Assets</b>			
Leasehold Building & Improvements at cost	2	530,701.95	530,701.95
Accumulated Amortisation	1 c	<u>(530,701.95)</u>	<u>(530,701.95)</u>
		-	-
Kitchen Equipment at Cost		12,424.38	-
Office and Clubhouse Equipment at cost		50,193.72	47,074.53
Field Maintenance Equipment at cost		81,891.73	60,158.73
		<u>144,509.83</u>	<u>107,233.26</u>
Accumulated Depreciation		<u>(117,703.37)</u>	<u>(85,785.08)</u>
<b>Total Non-Current Assets</b>		<u>26,806.46</u>	<u>21,448.18</u>
<b>TOTAL ASSETS</b>		<u>289,473.74</u>	<u>219,085.71</u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Accounts Payable		54,039.45	40,704.17
Accrued Expenses		44,493.55	11,387.48
BCC Lease		-	2,600.00
Bank Loan	4	9,047.29	18,024.00
Working Capital Loan		10,800.00	-
GST Collected		1,726.25	30,995.78
December 2005 GST Payable		19,708.00	-
PAYG Tax Payable		9,313.00	8,589.00
Superannuation Payable		1,765.26	-
Annual Leave		6,255.51	1,884.83
<b>Total Current Liabilities</b>		<u>157,148.31</u>	<u>114,185.26</u>
<b>Non Current Liabilities</b>			
Bank Loan	4	-	9,634.02
Working Capital Loan	5	<u>38,200.00</u>	<u>49,000.00</u>
<b>Total Non-Current Liabilities</b>		<u>38,200.00</u>	<u>58,634.02</u>
<b>TOTAL LIABILITIES</b>		<u>195,348.31</u>	<u>172,819.28</u>
<b>Net Assets/(Deficiency)</b>		<u>94,125.43</u>	<u>46,266.43</u>
<b>Accumulated Funds</b>			
Accumulated Profit (Losses) at start of year		46,266.43	(10,917.41)
Operating Surplus/(Deficit)		47,859.00	57,183.84
<b>Accumulated Profits (Losses) at end of year</b>	6	<u>94,125.43</u>	<u>46,266.43</u>

**BRISBANE METROPOLITAN TOUCH ASSOCIATION INC**  
**NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2005**

**Note 1 – Basis of Preparation of the Financial Report**

This special purpose financial report has been prepared on behalf of the Management Committee of Brisbane Metropolitan Touch Association Inc. The accounting policies used in the preparation of this report are, in the opinion of the Committee, appropriate to meet the Association's needs.

The Committee has compiled a Balance Sheet as at 31 December 2005 and an Operating Statement for the year then ended in accordance with the recognition and measurement requirements of applicable Accounting Standards in Australia. No other disclosures required by applicable Accounting Standards or other professional reporting requirements have been presented.

Following is a summary of the material accounting policies adopted in the preparation of the financial report.

- a) The financial statements have been prepared on an accruals basis.
- b) The Operating Statement includes income and expenses relating to the completion of the Summer 2004/2005 competition.
- c) Expenditure relating to the fixed property and buildings at Whites Hill is fully written off in the year of purchase as the Association leases the property from the Brisbane City Council who, under the terms of the lease, retain ownership of all improvements to the property. In previous years, substantial facility upgrades were performed by the lessor, at an estimated cost of \$900,000. The Association has and will continue to derive significant economic benefits from these upgrades. No expense or future obligation is attached to these upgrades.
- d) Long Service Leave is provided for employees with more than 5 years continuous service based on statutory or employment contract entitlements. There are currently no employees for whom an accrual of Long Service Leave is required.
- e) No income tax is payable as the Association is an exempt organisation under Section 50-45 of the Income Tax Assessment Act 1997.

**Note 2 – Property Lease**

The property lease with the Brisbane City Council for the grounds at Whites Hill, Boundary Road, Camp Hill runs until 31 March 2006 at an annual rental of \$2,530. The new lease is currently being negotiated.

**BRISBANE METROPOLITAN TOUCH ASSOCIATION INC**  
**NOTES TO THE SPECIAL PURPOSE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2005**

**Note 3 – Commitments**

	2005	2004
	\$	\$
(a) Rental commitments for a photocopier and telephone system:		
Payable within 1 year	4,074	6,559
Payable within 2 years	3,504	3,424
Payable within 3 to 5 years	<u>9,735</u>	<u>3,729</u>
	17,883	13,712
(b) Insurance finance – payable within 1 year	None	None
<b>Total commitments not recorded in the accounts</b>	<b><u>\$17,883</u></b>	<b><u>\$13,712</u></b>

**Note 4 – Security for Bank Loan**

The Bank of Queensland Limited holds a registered bill of mortgage over the Whites Hill lease as security for the outstanding loan. The mortgage is subject to the conditions of the property lease with the Brisbane City Council.

**Note 5 – Working Capital Loan**

The Working Capital Loan from the Australian Touch Association Inc. is an unsecured interest free facility. Repayment of the loan is due to commence one month after extinguishment of the Business Term Loan Facility with the Bank of Queensland (scheduled for June 2006) at the rate of \$1,800 per month until fully repaid. The 6 repayments due to fall in the 2006 year have been shown as a Current Liability.

**Note 6 – Accumulated Funds**

In the event of the winding up of the Association, accumulated funds will not be distributed to members. The funds are to be distributed to another body incorporated with a similar constitution and objectives to the Association. Otherwise the funds are to be returned to the relevant body which originally granted the funds to the Association.

**Note 7 - Change in Accounting Policy**

The Association changed its accounting policy in the financial year in relation to the treatment of accrued expenses. As a result, expenses amounting to \$30,066 that related to the 2004 summer season have been included in the 2005 profit and loss statement. If this had not occurred, the 2005 profit would have been \$77,925. The 2005 accounts include an accrual for all expenses relating to the 2005 seasons.

***BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.***

**STATEMENT BY MEMBERS OF THE COMMITTEE**

In the opinion of the Committee of Brisbane Metropolitan Touch Association Inc the accompanying special purpose financial report:

- 1) presents fairly the financial position of Brisbane Metropolitan Touch Association Inc as at 31 December 2005 and the operating results of the Association for the year then ended in accordance with the accounting policies described in note 1 to the financial statements; and
- 2) at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

***John Clark***  
**President**

***Ross Bateson***  
**Treasurer**

29 March 2006

# **BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.**

## **INDEPENDENT AUDIT REPORT**

To the members of the Brisbane Metropolitan Touch Association Inc.

### **Scope**

I have audited the attached special purpose financial report of the Brisbane Metropolitan Touch Association Inc. for the year ended 31 December 2005. The Association's Management Committee is responsible for the financial report and has determined that the accounting policies used are consistent with the financial reporting requirements of the Brisbane Metropolitan Touch Association Inc.'s constitution and are appropriate to meet the needs of the members. I have conducted an independent audit of the financial report in order to express an opinion to the members of the Association. No opinion is expressed as to whether the accounting policies used are appropriate to the needs of the members.

The financial report has been prepared for distribution to the members for the purpose of fulfilling the Management Committee's financial reporting requirements under the Brisbane Metropolitan Touch Association Inc.'s constitution. I disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates, to any person other than the members, or for any purpose other than that for which it was prepared.

My audit has been conducted in accordance with Australian Auditing Standards. My procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of significant accounting estimates. These procedures have been undertaken to form an opinion whether in all material respects, the financial report is presented fairly in accordance with the basis of accounting described in Note 1 to the financial statements. These policies do not require the application of all Accounting Standards and other professional reporting requirements.

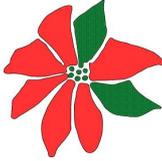
The audit opinion expressed in this report has been formed on the above basis.

### ***Audit Opinion***

In my opinion, the financial report presents fairly in accordance with the accounting policies described in Note 1 of the financial report, the financial position of Brisbane Metropolitan Touch Association Inc. at 31 December 2005 and the results of its operations for the year then ended.

**PATRICK HOIBERG**  
**CHARTERED ACCOUNTANT**  
**REGISTERED COMPANY AUDITOR - 6298**

**Dated this 15<sup>th</sup> day of March 2006**



# **BRISBANE METROPOLITAN TOUCH ASSOCIATION INC.**

## **MINUTES OF THE ANNUAL GENERAL MEETING AT BMTA CLUBHOUSE WHITES HILL RESERVE, BOUNDARY RD CAMP HILL QLD 4152**

**Held 29 March 2005 at 7.00 pm.**

Opened: 7.08 pm by Management Committee President Mr Ken Willett

Attendance: 38 as per signed registration sheets.

Apologies: Lisa Baisden, Terry Daly, Michael Caltabiano

### **1. Confirmation of Minutes:**

The minutes of 2004 Annual General meeting have been distributed and read by the meeting.

“That the minutes of the last Annual General Meeting be adjusted to show that the meeting was opened by Reg Barr, not Simon Hausler.”

Moved: Reg Barr                      Seconded: John Clark                      CARRIED

### **2. Annual Report**

Ken Willett highlighted the improvement in the financial position of the organisation. Discussed the provision of administrative assistance to BMTRA by BMTA to increase referee numbers. Also discussed the need for more field lighting. Thanked Councillor Michael Caltabiano for his continued support of the organisation. Noted that ATA restructure is continuing. Acknowledged Ryan Jenkinson for his work in assuming competition administration duties. Mark Ruggeri highlighted achievements by BMTA Juniors in 2004. Reg Barr discussed the situation regarding the negotiation of the Cricket Lease. Ross Bateson discussed the Treasurer's report and expanded on the good financial position of the organisation.

Moved: Peter Bell                      Seconded: Vince McDonald                      CARRIED

### **3. Financial Reports**

The auditor, Patrick Hoiberg, presented the financial statements. Discussion was held on the Financial Statements. Superannuation & Award wage rates require updating.

“That the financial reports for 2004 be accepted.”

Moved: Gail Deegan                      Seconded: Reg Barr                      CARRIED

#### 4. Election of Members of Committee

The Secretary received all nominations by closing date 15 March 2005.

Mr Ken Willet chaired nominations, with the exclusion of nominations for President, which was chaired by Mr Matt Hall.

Vince McDonald called for private ballots for President and Vice President. Scrutineers for the private ballot were Mr Reg Barr and Mr Ryan Jenkinson.

President:	Nomination received:	Mr Ken Willett
	Proposer:	Mr Reg Barr
	Secunder:	Mr Mark Ruggeri

	Nomination received:	Mr Robert Rey
	Proposer:	Mr Wayne Grant
	Secunder:	Mr Jarod Tump

Mr Willet was duly elected President with 27 votes to Mr Rey's 9 votes.

Vice President:	Nomination received:	Mr Robert Rey
	Proposer:	Mr Wayne Grant
	Secunder:	Mr Jarod Tump

	Nomination received:	Mr John Clarke
	Proposer:	Mr Reg Barr
	Secunder:	Mr Ken Willett

Mr Clarke was duly elected President with 23 votes to Mr Rey's 13 votes.

Treasurer:	Nomination received:	Mr Ross Bateson
	Proposer:	Mr Reg Barr
	Secunder:	Mr Ken Willett

As no other nominations for Treasurer were received, Mr Ross Bateson was duly elected and endorsed by the meeting.

Secretary:	Nomination received:	Mr Wayne Grant
	Proposer:	Mr Reg Barr
	Secunder:	Mr Ken Willett

As no other nominations for Secretary were received, Mr Wayne Grant was duly elected and endorsed by the meeting.

Committee Members:

	Nomination received:	Mr Robert Rey
	Proposer:	Mr Wayne Grant
	Secunder:	Mr Jarod Tump
	Endorsed by the meeting	

Nomination received: Mr Mark Ruggeri  
Proposer: Mr Reg Barr  
Seconder: Mr Ken Willett  
Endorsed by the meeting

Nomination received: Ms Lisa Baisden  
Proposer: Gavin Budd  
Seconder: Mr Paul Kulpa  
Endorsed by the meeting

Nomination received: Mr Anthony Torenbeek  
Proposer: Mr Reg Barr  
Seconder: Mr Mark Ruggeri  
Endorsed by the meeting

Nomination received: Mr Terry Daly  
Proposer: Mr Ken Willett  
Seconder: Mr Mark Ruggeri  
Endorsed by the meeting

Nomination received from floor: Mr John Beasley  
Proposer: Mr Simon Hausler  
Seconder: Mr Michael Rogers  
Endorsed by the meeting

## **5. Other Items**

Joyce Sills suggested open forums for discussion of SEQTL.

## **6. Appointment of Auditor**

“Mr Patrick Hoiberg be appointed as the auditor for the association.”

Moved: Gary Nicholson      Seconded: Reg Barr      CARRIED

## **7. Life Members**

No nominations had been received.

## **8. Patron**

“That Councillor Michael Caltabiano be confirmed as Patron to the Association.”

Moved: Simon Hausler      Seconded: Gail Deagon      CARRIED

Meeting Closed:              8.45 pm.